

# UT CIS Course Registration Form

For registration information, call Carol Jones at (615) 253-6371 or (888) 763-7439 or email to:  
Carol.Jones@Tennessee.edu.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

**For Title VI/Title IX compliance, we ask voluntary disclosure of the following:**

**Gender:** \_\_\_ Male \_\_\_ Female    **Race:** \_\_\_ African American \_\_\_ Caucasian \_\_\_ Other: \_\_\_\_\_

**Register:**

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Learner Name	Learner Title
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Course Title	Date	City	Fee
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Course Title	Date	City	Fee
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Course Title	Date	City	Fee
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*To register multiple learners, contact Carol Jones at (615) 253-6371, (888) 763-7439 or Carol.Jones@Tennessee.edu*

**Payment:**

- Check (make payable to the University of Tennessee)
- Purchase order number: \_\_\_\_\_
- Credit Card. Instructions will be provided to submit payment through our online portal.
- The University of Tennessee seeks to accommodate all persons with disabilities. If you require auxiliary aids, special services or other accommodations, please check this box. Someone from CIS will contact you.

**Cancellation and Refund Policy:**

Payment needs to reach our office two weeks prior to the class. No refunds or credits issued for cancellations one week or less prior to the first date of class. No refunds for cancellations more than one week prior to the first date class but credit may be applied toward another UT CIS course.

The Center for Industrial Services is an agency of the University of Tennessee Institute for Public Service